



Development & Implementation Timeline

Before the program began:

- We had 3 or 4 meetings to discuss how we thought this idea could benefit both the Developmental Disabilities class as well as Turning Point. (approx. 8 hrs total)
- MOU developed between OSU & Turning Point. Since it originated with OSU, Turning Point had minimal time invested other than edits.
- Rubric was developed so that Turning Point and Dr. Jones would be consistent in grading and students would have clear expectations. The rubric also originated with Dr. Jones, so Turning Point's time commitment was just for edits. This rubric has changed slightly each year as we have continued to improve the program for the students.

Each Semester...

Mid Summer:

- Turning Point communicates training dates to Dr. Jones.
- Introduction to new teacher's assistant(s): Discuss how we are going to support one another, what worked well last semester and what we could improve.
- Dr. Jones solidifies her syllabus. The syllabus includes Turning Point volunteer forms and liability paperwork. We require them to have finished volunteer forms before the first training.

Two weeks before lessons begin:

- We email out Sign Up Genius for students to choose the lesson time they want to commit to each week for 12 weeks.
- Developmental Disabilities students attend training and orientation at Turning Point.
- Students confirm the lesson time they signed up for and turn in any last minute paperwork.

During Lessons:

- Students are graded each day on engagement, according to the rubric, by the instructor. This doesn't take long at all because these volunteers usually bring their A Game.

Weekly:

- Volunteer Coordinator invested approximately 2 hours a week recording attendance, grades and providing continued training. We communicate with Dr. Jones and her TA with any of her students that need to be celebrated as well as any concerns that need to be addressed.



Turning Point Ranch & Oklahoma State University Developmental Disabilities On Site Active Engagement



Service-Learning Active Engagement Rubric

Active engagement is defined as maintaining correct side walking duties and making active efforts to communicate and engage with the rider. Students are expected to actively engage in conversation and interaction with their partners. Students should demonstrate courtesy, initiative, and appropriate enthusiasm during the session. Students are encouraged to speak with their site supervisor if they have any questions about how to actively engage with their partner.

There are 5 points possible for attendance and active engagement. Tardiness and lack of active engagement will result in a loss of points. The following rubric will be used by site supervisors to assess and grade active engagement during service-learning:

Engagement Rubric:

Students arrived early or on time and maintained excellent engagement throughout the session (5 points).

Students will lose 1 point for every 10 minutes late

- Since you are to arrive 30 minutes before lessons begin to review goals and prepare to assist your rider, 40 minutes late means that you miss the first 10 minutes of the lesson. At this point you will be asked to leave with -5 points for the day.

Students will lose 0.5 points for each distraction:

- Not staying close to your rider.
- Incorrect sidewalking position.
- Talking to peers.
- Not engaging with your rider.

Students that need to miss a session must email the site supervisor and TA before their scheduled session.

- Missing a session will result in a 0.
- Missing a session and & failing to email the site supervisor and TA prior to session missed will result in -5.

Any student that is asked to leave due to misconduct will receive a -5 for the session.

If riding lessons are canceled for any reason (i.e. Special Olympics) but OSU is still in session, a special training will be provided for you so that you continue to learn and earn your points.

Extending dignity and respect to all persons is expected and required at all times. If a student fails to be respectful of community walkers, riders, volunteers, program personnel, or other persons, they will be dismissed from their volunteer position resulting in failure to complete the service-learning project required in the course.